

Exhibit 10  
Data Deliverables (Contract Data Requirements List - CDRLs)

**Basic Services**

CDRL	Sub	Description	Completion By (calendar days)	References
		<b>DESIGN PHASE</b>	<i>Dates below based on NTP for design</i>	
1		Initial Meetings with Owner and PM	7 DA NTP	All sites
2		Design Approach Submittal	14 DA CDRL 1	All sites
		<b>Design</b>		
3	A	<b>Schematic Design: 30% Design Drawings &amp; Specifications Submittal</b>	25 DA Accept CDRL 2	a
	B	SD Control Estimate		b
	C	SD Project Schedule		c
	D	SD Completed AIA Schematic Design Quality Management Project Checklist and SAWS' DCP Spreadsheet		aiab094998 (In PMP)
4	A	<b>Design Development: 50% Design Drawings &amp; Specifications Submittal</b>	35 DA Accept CDRL 3	a
	B	DD Control Estimate		b
	C	DD Project Schedule		c
	D	DD Completed AIA Design Development Quality Management Project Checklist and SAWS' DCP Spreadsheet		aiab094998 (In PMP)
5	A	<b>Construction Documents 90% CD Design Drawings &amp; Specifications</b>	45 DA Accept CDRL 4	a
	B	90% CD Control Estimate		b
	C	90% CD Project Schedule		c
	D	90% CD Completed AIA Construction Document Quality Management Project Checklist and SAWS' DCP Spreadsheet		aiab094998 (In PMP)
6	A	<b>100% CD Design Drawings &amp; Specifications</b>	15 DA Accept CDRL 5	a
	B	100% CD Final Control Estimate		b
	C	100% CD Project Schedule		c
7		Final Project Schedule	5 DA Accept CDRL 6	b
8		Meeting Minutes email action items	24 hours of mtg	d
		Meeting Minutes unofficial for comment	48 hours of mtg	
		Meeting Minutes official for record	4 bus. days of mtg	
9		Weekly Project Reports	By COB on last workday of each week	e
10	A	Monthly Progress Reports	3 days of last day of month	
	B	Monthly Schedule Status		c
		<b>CONSTRUCTION PHASE</b>		
		<b>NEOC Construction</b>	<i>Dates below based on NTP for construction</i>	
11	A	Permit Plan & Status	2 DA NTP	
	B	Work Staging/Sequencing Plan(s)	5 DA NTP	
	C	Initial Meetings with Owner and PM	7 DANTP	
	D	Erosion Control Layout	10 DA NTP	
12		Startup Plan	NLT 2 weeks prior to first startup	

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CDRL	Sub	Description	Completion By (calendar days)	References
13		As-Built Plans and specifications	4 weeks of substantial completion	h
14	A	O&M Manuals	1 month before substantial completion	f
	B	O&M/Operating Training	3 weeks before substantial completion	g
15		AHJ Occupancy Permits	5 days before substantial completion	
16		LEED Equivalency Report to SAWS	1 month after substantial completion	
17		Lessons Learned Meeting and Report	1 month after substantial completion	
		<b>NESC Construction</b>	<i>Dates below based on NTP for construction</i>	
18	A	Permit Plan & Status	2 DA NTP	
	B	Work Staging/Sequencing Plan(s)	5 DA NTP	
	C	Initial Meetings with Owner and PM	7 DA NTP	
	D	Erosion Control Layout	10 DA NTP	
19		As-Built Plans and specifications	4 weeks before substantial completion	h
20		AHJ Occupancy Permits	5 days before substantial completion	
		<b>GENERAL PROJECT DELIVERABLES</b>		
21	A	Meeting Minutes: email action items	24 hours of mtg	d
	B	Meeting Minutes: unofficial for comment	48 hours of mtg	d
	C	Meeting Minutes: official for record	4 bus. days of mtg	d
		Weekly Project Reports	By COB on last workday of each week	e
	D	Monthly Progress Reports	3 days before last day of month	e
	E	Monthly Schedule Status		c
	F	Monthly Pay Request and all associated required documents		

**Reference Notes**

- a. Submittal includes 5 hardcopies to Program Manager and 1 electronic package filed in the CPMS (all in pdf format except drawings to be in both pdf and native AutoCAD and BIM (file format). Electronic Drawings are to be developed to D size. Hardcopies are to be delivered as follows: 5 in B size, and 1 in D size. All drawings need to be post drilled bound. Remainder of submittal is to be in letter-sized 3-ring binder volume, with 11x17 folded inserts allowed. Document pages will have light gray, semi-transparent watermark stating SD submittal. Supporting analyses, material spec/cut sheets, reports, and calculations to be in separate bound 3-ring volume marked as SD supporting data. Text in documents

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(other than drawing volume) shall be Times New Roman not less than 11pt in document, 9 pt in any graphic, including notation in drawings.

- b. GMP, Control Estimate(s) and Final Control Estimate shall be in Excel 2016 format and shall match the Pricing Schedule format (**Exhibit 3**) For all estimates delivered at any 90% Deliverable or later, data, costing and quantities will be provided to at least 2 additional levels of Masterformat than that required by the SOW, and backup documentation shall be submitted by the Design-Build Firm to the Program Manager upon request
- c. Schedule to be in Primavera 18 or MS Project 2016 native file format with all matching WBS numbering, control milestones with Program Manager provided IMS milestone item numbers, and area, responsibility, or other codes required by Program Manager delivered to DB at Initial Meeting with Owner and PM. All successors and predecessors shall be properly linked.
- d. Meeting minutes shall use the standard format provided in the PMP. Action items will be emailed to all participants within 24 hours of the meeting, and unofficial meeting minutes in word format will be issued within 48 hours to all participants for corrections and comments. Corrections shall be promptly returned, and final meeting minutes shall be filed in the CPMS within 5 business days from the meeting date.
- e. Monthly Progress reports shall be filed in the CPMS in pdf and native MS Word file format. Notice of filing shall be logged to PM staff as periodically directed by PM.
- f. Operations and Maintenance (O&M) manuals shall be in a binder form, 2 copies each, and in digital format delivered on USB drives with 3 copies each in a searchable and tabbed PDF document, which may be broken down into PDF files that align with the O&M binders.
- g. O&M Training shall be recorded as movie files and delivered in 3 each USB drives and uploaded to Projectmates.
- h. As-Builts of recorded built conditions shall commence, by the DPOR with coordination of Design-Build Firm, at the start of construction and maintained and updated by the DPOR throughout construction. Status of the As-Builts shall be provided monthly in the Monthly Progress reports. Final As-Built shall be delivered electronically as 1 electronic package filed in the CPMS (all in pdf format except drawings to be in both pdf and native AutoCAD and BIM file format). Electronic Drawings are to be developed to D size. Hardcopies of AS-Builts shall be 5 hardcopies in B size, and 1 hardcopy in D size. All drawings need to be post drilled bound. Remainder of submittal for specifications or other documentation, is to be in letter-sized 3-ring binder volume, with 11x17 folded inserts allowed. Document pages will have light gray, semi-transparent watermark stating AS-Built submittal. Supporting analyses, material spec/cut sheets, reports, and calculations to be in separate bound 3-ring volume marked as supporting data. Text in documents (other than drawing volume) shall be Times New Roman not less than 11pt in document, 9 pt in any graphic, including notation in drawings.